

Checklist for Learning Outcomes/Objectives

Use this checklist to help you write learning outcomes and learning objectives.

- 1 Focus on and state what students will be able to **do**.
- 2 Ensure each outcome and objective has an action verb.
- 3 Use one to two verbs per outcome, and one verb per objective.
- 4 Avoid vague terms such as *know* or *understand*.
- 5 Check that the verbs used reflect the level of learning required.
- 6 Ensure that outcomes and objectives are observable and measurable.
- 7 Write the outcomes and objectives in terms of what the student does, not what the teacher does.
- 8 Check that the outcomes and objectives reflect knowledge, skills or attitudes required in the graduate profile.
- 9 Include outcomes that are woven into the entire course/programme.
- 10 Check that there are the appropriate number of outcomes and objectives.
- 11 List the objectives for each outcome.
- 12 Check that the outcomes fit within programme and course aims.